



HARTNELL COLLEGE

**Outcomes & Assessment Committee
Meeting Minutes**

April 12, 2021 • 3:30 p.m. – 4:45 p.m.

Zoom: <https://cccconfer.zoom.us/j/98789484242>

Members

Name	Representing	Present	Absent
Dave Beymer	Faculty (PE/Kinesiology)	X	
Brook Foley	Faculty (Counseling)	X	
Toni Gifford	Faculty (Nursing)	X	
Guy Hanna	Classified (LLS&R)	X	
Sachiko Matsunaga	Dean (L&LSR)	X	
Liz Morales	Faculty (Business)	X	
Cheryl O'Donnell	Faculty (Business, CSS)	X	
Dan Petersen	Faculty (English)	X	
Lesha Rodriguez	Faculty (Art)	X	
Johnny Perez	Faculty (Math)	X	

Guests

Name	Representing	Present	Absent
Wendy Lampart	Chemistry	X	

CALL TO ORDER: The meeting was called to order at 3:33 p.m. by Cheryl O'Donnell. Meeting was conducted via Zoom due to the shelter-in-place order.

ACTION ITEMS:

- Approval of Agenda:** The 04.12.2021 agenda was approved as written.
- Approval of Minutes:** Minutes for the 03/08/21 meeting were approved.

INFORMATION/DISCUSSION/PRESENTATIONS

1. Meeting with Languages & Learning Support Resources Area – Value Rubric

- Dan reported out about the presentation that was made at the L&LSR area meeting on March 12. Dan acknowledged that Guy gave a thorough background about the project that the committee has been working on and the reasoning behind the development of the rubrics. The rubrics were shared with the area faculty via Google per a request and faculty had a chance to go and review them. It was noted that several faculty did review them and one English faculty member made some comments. Dr. Matsunaga stated that Dan, Guy, and Cheryl did an excellent job presenting. Cheryl said that work will continue in terms of reaching out to other areas for presentations and feedback. It was recognized that this could be a multi-year project by the time all of the rubrics are reviewed with feedback and revisions provided. The rubrics will also be given to the Curriculum

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Committee to be used in the approval process for GE courses. While at this point, there will not be the expectation or explanation by the curriculum committee of the rubrics being used for assessment purposes, they will be shared with the faculty members so that the elements of assessment can be made known to faculty who may use the rubrics down the road.

Dr. Matsunaga inquired about the oral communication rubrics and Cheryl reported that she has been talking with Dr. Jason Hough about the work to still be done on that. Guy and Cheryl met with Jason to discuss the use of the rubrics and Jason reviewed them. It was indicated by Jason that the five elements of the rubric seemed to be in alignment with the current rubric that is used in the COM discipline to assess course SLOs. It was also mentioned that faculty who teach languages including ESL should weigh in on the oral communication aspects of the rubric.

2. Update on eLumen data load

- a. Cheryl reported that she and Guy have a meeting scheduled with Bala Kappagantula on Monday, April 19th to discuss next steps.

3. Graduation Survey Update

- a. Cheryl provided a bit of history for new committee members about the graduation survey that is done each year for Core Competencies. The survey tool is used to have graduates indicate the level by which they believe that they have attained knowledge and skills in our six Core Competency areas. There are 4 questions asked per competency, so 24 questions about what they know and/or can do regarding these areas. In addition, some demographic information is collected as well. The graduate survey began back in 2012 and was actually done in person during graduation practice. When the graduation ceremony switched to the Salinas Sports Complex, it was automated. A new series of questions was developed in 2016 and those questions have been used since. Cheryl reported that last year's survey yielded a high response rate of 300+ students. She is currently coordinating with Matt Trengove and Maria Ceja to have the survey conducted for this year's graduates.

4. SLOs and CurricUNET Review

- a. Cheryl presented a list with committee members divided into two review teams. Each team had assigned courses. Members of the committee broke into two separate groups and reviewed the SLOs for their assigned courses. The meeting was ended at this point in terms of everyone being together as the individual groups went into their assigned breakout rooms. Before actually leaving Dave Beymer put out an early invite for committee members to come to his house after the final meeting of May 10 to celebrate and honor two of our members who will be leaving: Toni Gifford and Dan Petersen.

ADJOURNMENT: The meeting concluded at 5:00 p.m.

NEXT MEETING(S): May 10, 2021

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